

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat -The Puducherry Street Vendors (Protection of Livelihood and Regulation of Street Vending and Licensing) Scheme, 2020 – Notification – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. No. 12/LAS/A.4/2020-21

Puducherry, dated 30.06.2020

READ: I.D. Note No. 10019/LAD/PPS (3)/2018-19, dated 26/09/2018 of the Local Administration Department, Government of Puducherry.

ORDER:

The following Notification shall be published in the extraordinary issue of the Official Gazette of Government of Puducherry.

NOTIFICATION

In exercise of the powers conferred by sub-section (1) of section 38 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act No.7 of 2014), the Lieutenant Governor, Puducherry, hereby frames the following scheme for the Street Vendors, namely:-

Puducherry Street Vendors (Protection of Livelihood, Regulation of Street Vending and Licensing) Scheme, 2020

1. Short title, extent and commencement.-

- (1) This scheme may be called the Puducherry Street Vendors (Protection of Livelihood and Regulation of Street Vending and Licensing) Scheme, 2020.
- (2) It extends to the whole of the Union Territory of Puducherry.
- (3) It shall come into force on and from the date of its publication in the Official Gazette of Government of Puducherry.

2. Definitions.-

- (1) In this Scheme, unless the context otherwise requires,-
 - (a) "Act" means the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act No.7 of 2014);
 - (b) "Form" means the forms appended to this Scheme.
 - (c) "Government" means the Administrator of the Union Territory of Puducherry appointed by the President under Article 239 of the Constitution;
 - (d) "Local Authority" means Municipal Council or Municipalities notified by the Government under section 3 of the Puducherry Municipality Act, 1973.
 - (e) "No vending zone" means an area within the jurisdiction of a Town Vending Committee where no street vendors are permitted;
 - (f) "Rules" means, the Puducherry Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2017.
 - (g) "Time restricted vending zone" means an area in a town where vendors are permitted only during certain hours of the day or certain days of the week as fixed by the Town Vending Committee;
 - (h) "Town Vending Committee" means a committee constituted under rule 12 of the Puducherry Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2017;
- (2) Words and expressions defined in the Act and rules and used, but not defined in this scheme shall have the same meaning respectively assigned to them in the Act or rules.

3. Survey of Street Vendors.-

- (1) The survey of street vendors shall be done in-situ for the existing vendors only and no survey shall be carried out by calling for particulars from the vendors by announcements.

- (2) The survey of street vendors shall be carried out by the Town Vending Committee and shall be completed within a period of six months from the date on which the Scheme is notified.
- (3) The respective Town Vending Committee shall, with the assistance of the staff placed at its disposal by the concerned Local Authority or by outsourcing competent agency/ students of social work / social science / post graduates of social work /social science, carryout the survey. For this purpose, the Local Authority shall depute its staff or outsource to assist the said Committee.
- (4) The survey team shall proceed to enumerate the street vendors in a vending zone and shall record the details in Form-I.
- (5) Only those of the vendors who are found to be actually carrying on business in the streets shall be entitled to be enumerated.

4. Issue of Certificate of Street Vending.-

- (1) The Town Vending Committee shall within a period of sixty days from the date of completion of survey of street vendors in a Ward or Zone of Local Authority, shall issue the Certificate of Street Vending to each street vendor identified in the survey. The Certificate of Street Vending shall be issued by the Town Vending Committee in Form- II or Form prescribed by Govt. of India.
- (2) A person who wishes to carry on street vending during the intervening period between two surveys may make an application to the Town Vending Committee in Form-III which shall be disposed of by the Town Vending Committee within a period of sixty days from the date of its receipt.
- (3) The number of persons to be accommodated in this vending zone, shall be decided by the Town Vending Committee by drawing of lots for issuing certificate of street vending for that vending zone and the remaining person shall be accommodated in any adjoining vending zone to avoid relocation.

5. Terms and conditions for issue of Certificate of Street Vending.-

The certificate of street vending shall be issued to a street vendor, subject to the terms and conditions that, he shall –

- (1) not have any other means of livelihood, except street vending;
- (2) not vend in any other place parallel;
- (3) carry on street vending himself or through any of his family members as in Form-IV;
- (4) have completed the age of fourteen years;
- (5) not lease, transfer, rent or sell the Certificate of Street Vending to others and shall give an undertaking to the Town Vending Committee to this effect;

- (6) not have been prosecuted and convicted or penalized earlier for any reason or offence connected with vending such as adulteration, sale of narcotics etc.,; and
- (7) not be a legal heir of any person already holding a Certificate of Street Vending within the jurisdiction of the local authority concerned.

6. **Classification of vendors.-**

For the purpose of issue of Certificate of Street Vending, the vendors shall be generally categorized as follows:-

- (1) **Stationary vendor:-** Persons carrying on street vending business in articles or goods in a particular place, who carry the articles or goods and the pallets or other implements used by them for vending by human effort of not more than one person.
- (2) **Mobile Vendor:-** Persons carrying on street vending business using hand pulled or pedal powered vehicles not coming within the purview of the Motor Vehicles Act, 1988 (Central Act 59 of 1988) and for which no license to operate is required under any other law for the time being in force.
- (3) **Mobile vendor using motor vehicles:-** Persons carrying on vending business using motor vehicles of any description, the operation or movement of which requires a license under the Motor Vehicles Act, 1988 (Central Act 59 of 1988) or any other law in force.
- (4) **Other Categories of Vendor:-** The Town Vending Committee concerned shall also identify other categories of street vendors such as, vendors in weekly markets, heritage markets, festival markets and night bazaars as may be doing business within the said Committee jurisdiction and shall provide for the integration of such vendors or for a separate facility for such vendors to enable them to continue their business.

7. **Issue of Identity card.-**

An identity card shall be issued by the Town Vending Committee to each street vendor in Form-V or Form prescribed by Govt. of India, which is enabled to carry the biometric particulars of the street vendor.

8. **Criteria for issue of Certificate of Street Vending.-**

The Town Vending Committee shall abide by the following criteria for issuing the Certificate of Street Vending, namely:-

- (1) The name of the street vendor shall be enumerated in the survey of street vendors carried out by the Town Vending Committee.
- (2) The street vendor shall be directly involved in street vending business.

(3) When there is a shortage of place for vending, preference shall be given to the Scheduled Caste, the Scheduled tribes, Other Backward Classes, women, persons with disabilities, transgender and minorities.

(4) The Town Vending Committee concerned shall identify such of those vendors who are in need of preferential grant of Certificate of street vending, after taking into account:-

(a) their disability, special or unique nature of business like trading craft items;

(b) the special nature of vending or services offered by a class or group of vendors limited to a specific area or such other factors that may require a preferential grant of Certificate of Street Vending in order to preserve such unique or services;

(c) whether the street vendors are carrying on or offering services to the visitors to any tourist or pilgrim centres on a seasonal or time of the day basis.

(5) The availability of space and the holding capacity of the vending area.

9. Fixation of Vending Fees.-

(1) The Vending fees for various categories of vendors shall be fixed by the Local Authority as mentioned in the table below:-

TABLE

| Sl. No. | Category of Street Vendors | Area | Vending Fee |
|---------|---|----------------------|---|
| 1. | Stationary Vendor (Full time) | Upto 10 sq.ft. | 1% of the Guideline value subject to minimum of Rs. 750/- per annum. |
| | | From 10 to 25 sq.ft. | 2% of the Guideline value subject to a minimum of Rs. 1500/- per annum |
| | | More than 25 sq.ft. | 3% of the Guideline value subject to a minimum of Rs. 3000/- per annum |
| 2. | Stationary Vendor (Part Time or time sharing) | Upto 10 sq.ft. | 0.5% of the Guideline value subject to a minimum of Rs.375/- per annum |
| | | From 10 to 25 sq.ft. | 1.0% of the Guideline value subject to a minimum of Rs.750/- per annum |
| | | More than 25 sq.ft. | 1.5% of the Guideline value subject to a minimum of Rs.1500/- per annum |
| 3. | Mobile vendor (with motor vehicle) | Upto 10 sq.ft. | Rs.750/- per annum |
| | | From 10 to 25 sq.ft. | Rs.1500/- per annum |
| | | More than 25 sq.ft. | Rs.3000/- per annum |
| 4. | Mobile vendor (vehicle without motor) | Upto 10 sq.ft. | Rs.375/- per annum |
| | | From 10 to 25 sq.ft. | Rs.750/- per annum |
| | | More than 25 sq.ft. | Rs.1500/- per annum |
| 5. | Mobile vendor (head loads) | - | Rs. 250/- per annum |

- (2) The Town Vending Committee shall designate the vending zone as primary, secondary and tertiary considering the commercial potentials, facilities and such other factors. The rate of vending fee shall be three times of primary and two times for secondary zone. For tertiary vending zone, the rate shall be as mentioned under sub-clause (1) above.
- (3) The vending fee shall be revised at least once in three years and shall be published in the notice board at the office of the concerned Local Authority.
- (4) The manner of collecting vending fees, maintenance charges and penalties and availing of civic services :-

(i) Every Town Vending Committee shall have a bank account and the street vendor shall deposit all the money per month or year into that account along with such details as prescribed by the Town Vending Committee. An annual audit of such account shall be carried out by the Town Vending Committee and the Local Authority is free to make its own arrangement.

10. The validity of the Certificate of Street Vending.- The Certificate of Street Vending shall be valid for a period of three years from the date of issue or until the next enumeration of vendors, whichever is earlier.

11. Renewal of Certificate of Street Vending.- Application for renewal of the Certificate of Street Vending shall be made to the Town Vending Committee concerned at least sixty days prior to the date of expiry of the Certificate. The fee for renewal shall be Rs. 100/- (Rupees one hundred only). The Certificate of Street Vending shall be renewed for another period of three years.

12. Cancellation or suspension of Certificate of Street Vending.-

- (1) The Town Vending Committee concerned may cancel or suspend the Certificate of Street Vending of a street vendor, if the Certificate has been obtained by fraud or misrepresentation or if the vendor fails to pay any of the fees payable with respect to the Certificate of Street Vending to the Local Authority or such other dues to any Authority under this Act or any other law applicable or commits breach of any of the conditions of such Certificate or any other law, bye-law, rules or directions issued under these Scheme, the rules and the Act.
- (2) No Certificate of Street Vending shall be cancelled unless the holder thereof has been given a notice for a period of 15 days to submit his reply to the allegation based on which the Certificate is proposed to be cancelled. The period of 15 days shall be counted from the date on which the notice is served on the vendor or delivered to his last known address.

- (3) A Certificate of a Street Vending may be suspended for a fixed period of time for any violation of conditions of the Certificate which is rectifiable during such period of suspension:

Provided that no prior notice may be required in a case of suspension of Certificate of Street Vending, for a period of less than 7 (seven) days in order to prevent commission of an act detrimental to public health and order. However, intimation in this regard shall be given to the concerned street vendors.

- (4) In case action has been initiated against a vendor for violation of law or for causing public hazards or for failure to pay tax etc., the Town Vending Committee shall suspend his Certificate of Street Vending, after duly following the procedure specified in sub-clause (2) above.

13. Relocation of street vendors.-

- (1) In case of relocation of street vendors under sub-section (1) of section 18 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014, it shall be subject to the following conditions, namely:-

- (a) The relocation shall be done with the concurrence of the Town Vending Committee concerned.
- (b) As far as possible, the vendors shall be allotted locations in an adjoining area of equal or similar nature and importance as the original place.
- (c) In so far as possible, the density of the vendors in the new area shall be maintained.
- (d) The relocation shall be, in so far as possible, in the same locality or area as is commonly identifiable.

- (2) In case, the conditions specified above are not possible to be complied with, the relocation shall be done with the concurrence of the Town Vending Committee, recording the reasons for such deviation from the above conditions.

- (3) In case, the relocation is not possible in compliance of the conditions specified in sub-clause (1) above and in case the vendors concerned either individually or as a group refuse to move or relocate, their Certificate of Street Vending shall be cancelled and they may be offered vending locations in other areas within the ward, zone or city and fresh Certificate of Street Vending shall be issued to them by the Town Vending Committee concerned. Such vendors shall form a special category of preferential vendors under this Scheme right for relocation as prescribed in this Scheme in clause 22 (3).

- (4) The public purpose or public interest involved in the relocation of vendors under this Scheme shall have to be separately arrived at on the basis of the fact that such relocation shall be for the betterment of the general public inclusive but shall not inclusive of the street vendors. While weighing the livelihoods of the street vendors against the public purpose for which they are sought to be relocated, the importance of the project for which they are displaced and the resultant benefit to the general public shall be compared. Projects such as creation of road infrastructure, under or over bridges, expansion of roads, pathways, pedestrian plazas, provision for bus stops, parking places for motor vehicles, and such other similar activities shall deemed to be public purposes for which the vendors may be relocated. Such other purposes as are decided by the Town Vending Committee concerned as being beneficial to the public shall also be considered as public purposes for the relocation of street vendors.

14. Manner and method of eviction of vendors, seizure and disposal of goods.-

- (1) A street vendor, whose Certificate of Street Vending has been cancelled under section 10 of the Act, or who vends without a certificate of vending or who vends in a no vending zone shall be liable to be evicted immediately from his place of vending and his vending articles and goods shall be seized by the Local Authority and kept in its custody.
- (2) The articles and goods of such street vendors shall be seized under a proper inventory and the signature of the street vendor concerned shall be obtained in the same. In case the vendor refuses to sign the inventory, the Health Officer or Health Supervisor or Health Inspector of the Local Authority concerned shall attest the inventory in addition to the attestation of the officials seizing the articles.
- (3) The Street Vendor shall make an application in writing as per section 20(2) of the Act. If a vendor does not apply for the return of the articles and the goods seized by the Local Authority after the expiry of 24 hours in case of perishable goods, after the expiry of fifteen days in a case of non-perishable goods, the Local Authority shall dispose of the same by an open auction, the proceeds of such auction shall be adjusted towards the charges and penalties, if any, that are payable by the vendor under the rules or the scheme and the cost incurred for conducting the auction. The balance, if any, shall be kept in a separate account and paid to the street vendor, on application.
- (4) If a vendor or his legal heirs fail to claim the balance amount under sub-clause (3), within a period of three months, the same shall be forfeited by the Local Authority and deposited in its general account.

15. Manner for carrying social audit under sub section (3) of section 26 of the Act.-

- (1) The town vending committee shall constitute a three member unit for the purpose of carrying out social audit of its activities required to be performed under the provisions of the Act, rules or this scheme.

- (2) The social audit unit shall be an independent body and shall consist of-
 - (i) an eminent Academician in the field of Sociology,
 - (ii) an eminent Social Activist, and
 - (iii) a retired Administrator.
- (3) The adequate supporting secretariat staff with office space and equipments shall be provided by the local authority to the social audit unit.
- (4) The social audit shall be carried out atleast once in every three years. The schedule for the conduct of the social audit shall be decided in three months advance.
- (5) The town vending committee shall provide details of all relevant information to the audit unit, at least a fortnight before the social audit process commences, such details includes,-
 - (i) status of implementation of the Act, rules and the scheme for street vendors,
 - (ii) the record of the minutes of the meetings of the town vending committee conducted in those years,
 - (iii) the record of all registered street vendors,
 - (iv) the record of appeals made before the local authority under section 11 of the Act,
 - (v) the record of all grievances or disputes brought before the grievance redressal committee constituted under section 20 of the Act,
 - (vi) the record of the total number along with details of evictions, confiscation of goods and the relocation of street vendors taken place in those years, and
 - (vii) the records of social audit reports, if any, taken place previously.

(A) Meeting and working of social audit unit.-

- (1) The social audit unit shall conduct meetings and the focused group discussions with street vendors on various aspects of the implementation of the Act, rules and the scheme.
- (2) The audit unit shall record in writing the grievances of the street vendors on any issue or problem faced by them.
- (3) At the culmination of the social audit process, the unit shall record its findings in writing.
- (4) The audit shall hold a social audit public meeting at the town vending committee office. The members of the committee and representatives of the local authority shall attend the meeting. The street vendors of the particular area and other persons from the public may participate in such meeting. The audit unit shall read out its findings at the meeting. The street vendors shall be encouraged to testify and the town vending committee shall respond to each of the issues identified in the social audit by giving clarification and explanation to the affected party and the public as to why a certain action was taken or not taken.
- (5) The audit unit shall give adequate advance public notice of the social audit public meeting.
- (6) The local authority shall, on each finding of the social audit in the cases of gaps, lapses or deviations, fix responsibility and shall take immediate corrective measures or disciplinary action. In case of a dispute, an administrative enquiry may be conducted by the local authority and action be taken accordingly in the shortest time possible but in any case not later than a month.

- (7) The statutory requirement of conducting social audit shall not preclude any independent initiative to carry out normal audit of accounts.
- (8) The social audit report submitted in this process shall form a part of the record and shall be responded to by the town vending committee. Where shortcomings are found, immediate action shall be taken as per this scheme or the rules. The action taken report shall form part of the record.
- (9) The cost of conducting social audit shall be met from the budgetary provisions of the town vending committee.

16. Restricting of private places for being used as vending zones and the bar on using private lands for vending and restricted vending.-

As the street vendors are to be relocated under this Scheme and the Act, the private places within the jurisdiction of a Town Vending Committee shall not be used as a vending zone unless a specific permission is granted by the concerned Town Vending Committee for that purpose. The Town Vending Committee shall permit private places as vending zones, subject to the satisfaction that such zones are absolutely necessary. While doing so, the primary factor shall be the welfare of the street vendors of that area. No private vending zones shall be covered if it affects the street vendors of that area. On the other hand, private vending areas shall be allowed in order to accommodate the street vendors who need to be removed or relocated from the public places. Permission for such private vending zones shall be given only if the number of vendors in that area shall not exceed 2.5% of the population of the vending zone, area or location. The density of vendors, sanitation, proportions of different business and infrastructural facilities of such places shall be regulated as per the rules and the Scheme.

17. Maintenance of Cleanliness and charges payable to the Local Authority.-

- (1) Every street vendor shall be responsible for the cleanliness of the immediate surroundings of the area allocated to the vendors in a vending zone.
- (2) Every street vendor shall collect and process the waste generated by his business as instructed by the Local Authority.
- (3) Every street vendor shall remit the vending fee as specified in clause 9 (1) of the scheme, every year as decided by the Local Authority.
- (4) Every Street vendor shall also remit the maintenance charges to the local authority concerned as and when the same is levied for the other shops.
- (5) If the Local Authority is arranging systems for collection and disposal of waste then the street vendor is liable to compensate the cost of the same.

18. Nodal officer.-

The Director of Local Administration Department shall be the nodal officer at the level to coordinate all matters relating to street vending.

19. Maintenance of Registers.-

Every Town Vending Committee shall maintain the registers containing the particulars of each Certificate of Street Vending issued by it for street vendors, such as the name of the vendor, location for which the Certificate was issued, nature of business permitted, time of business, category and any other particulars to facilitate collection of data for future use.

20. Identification of vending zones.-

- (1) The Town Vending Committee shall within a period of six months from the date of the publication of this Scheme shall identify the 'vending zones', 'restricted vending zone' and the 'No vending zones' for street vending and shall publish the details in the notice board of the Local Authority concerned.

- (2) (a) The 'vending Zones', 'Restricted vending Zones' and 'No vending zones' shall be identified based on the potential of the area of the street, volume of traffic, the number of pedestrians passing through the street and such other factors as may be material to identify the said zones in such a way that no or minimum inconvenience is caused to the general public using the street as well as the residents of the street and traders carrying on their business from the private properties abutting such street.

(b) The identification of the vending zones shall be done in consultation with the Traffic Police or Police having jurisdiction over the area concerned. The Police may recommend a place to be a vending zone, the Local Authority concerned may accept, modify or reject the recommendations with due reasoning and designate a place or location as vending zone, as it deems fit.

(c) Principles for determining vending zones.-

- (i) An intensity of footfall, road width and density of the vehicular and pedestrian movement shall be the cornerstone for deciding vending zones.
- (ii) There shall be no restriction for free vending zones in the city and no vending zone should be minimal. The Town Vending Committee shall decide a particular street or market as vending zone or no vending zone on the basis of the following considerations namely:-

(a) There shall not be any total restriction – free vending zones in the City. The holding capacity of an area would put the ultimate on the number of street vendors which can be positioned in any area. However, there shall not be any restrictions on mobile vending in such area if the vendors continuously move without affecting traffic and the movements.

(b) Restricted Vending shall be linked with the road width keeping in view of the following aspects, namely:-

- (1) There shall not be any stationery street vending on road having width up to 3.5 meters. But street vending can be allowed in such roads if it is declared as non-vehicular road.
- (2) There shall not be any stationary vending on road having width between 6 meters and 9 meters. However, street vending can be allowed in such roads if such road is declared as one way vehicular road.
- (3) There shall be only one side stationary vending on road having width between 12 meters and 24 meters, while both side stationary vending can be allowed on road having road width of 30 meters or above.
- (4) The number of street vendors shall be decided by considering holding capacity of each designated vending area on such road.

- (5) Such stationary vending shall be allowed after taking the clearance from the traffic police regarding the smooth vehicular and pedestrian movement. If required, road side parking shall be banned in such area where street vending is allowed.
- (6) Mobile vending shall be allowed on such road looking to the traffic and pedestrian movement.
- (d) In the no vending zones; the Town Vending Committee may decide the distance to be kept free from street vending near the important institutions like the Secretariat, District Collectorate, office of the District Panchayat, Municipal Corporation, Municipality, Nagar Panchayat, Court cantonment board and State/ UT archaeological monument attracting a high footfall at its discretion taking into account the specifics of the area concerned.
- (e) The Town Vending Committee shall determine special vending zones, for a fixed period, during festival, considering the local as well as general importance or relevance of the festival.
- (f) Any person aggrieved by the designation of the vending zones in an area shall be entitled to make a representation to the Town Vending Committee concerned and the Committee shall consider the same and dispose within a period of 30 days from the date on which the representation is received or in the next meeting of the Town Vending Committee, whichever is earlier.
- (g) The identification of vending zones and no-vending zones shall be periodically reviewed by the Town Vending Committee once in three years in the same manner specified in sub-clause (2), particularly with reference to the growth or otherwise of the traffic and other developments in the area.

21. Manner of carrying street vending activities on time sharing basis.-

- (1) The Town Vending Committee shall determine vending activities on time sharing basis depending on the market needs.
- (2) Town Vendors shall not be discriminated while allotting time sharing vending activities.

22. Preparation of Street Vending plan.-

- (1) The Town Vending Committee shall prepare a street vending plan. The holding capacity of the Street vendors of any particular area or locality shall be limited to 1% of the population of ward, zone or city, as the case may be.
- (2) The Town Vending Committee, shall, identify the vending areas, based on the holding capacity, space available, number of vendors etc., and designate that area to be a vending zone duly keeping in mind all other relevant norms.
- (3) The Town Vending Committee shall resort to drawal of lots for issue of Certificate of Street Vending in a particular area, which is identified for vending. The unsuccessful applicants shall be given preferential right for relocation as prescribed in the Scheme.

- (4) In areas having population and low density of vendors and where there are adjacent vending areas having high density of vendors and low resident population, the Town Vending Committee shall devise methods to enable the relocation of street vendors to other population centres, so as to avoid inequitable concentration of vendors, heavy flow of traffic and the inconvenience of people in travelling to such high density vending areas.

23. **Vending on time sharing basis.-** The Town Vending Committee concerned shall, when it is necessary and expedient in order to accommodate more number of vendors or in case the nature of business is such that the vendors carry on their vending only during certain time of the day or certain days of the year or month or week, form Time Restricted Vending Zones, where the vendors shall be issued the Certificates of Vending specifically stating the hours or days or such other periods of business. The said restrictions shall form part of the basic conditions of the Certificate of Vending. Any violation of which will result in adverse consequences to the vendors.

//BY ORDER//


(GIDDI BALARAM)

UNDER SECRETARY TO GOVERNMENT

To:

The Director,
Directorate of Stationery and
Printing,
Puducherry.

-- With a request to publish the above Notification in the Extra-ordinary Gazette and to supply 100 copies thereof to this Secretariat.

Copy to:

1. The Director, Local Administration Department, Puducherry.
2. The Deputy Director (Municipal Administration), Local Administration Department, Puducherry.
3. The District Collector, Puducherry/Karaikal
4. The Regional Administrator, Mahe/Yanam
5. The Deputy Director (Local Administration), Karaikal.
6. The Examiner, Local Fund Accounts, Puducherry / the Deputy Director of Accounts & Treasuries, Karaikal / Mahe / Yanam.
7. The Commissioner,
Puducherry/Oulgaret/Karaikal/Yanam/Mahe Municipality,
8. The Central Records Branch, Chief Secretariat, Puducherry.
9. G.O. file / Spare.

FORM – I

[See sub-clause 4 of clause 3]

Questionnaire for enumerate of street vendor survey

I. Personal Details.

1. Name of the vendor :
2. Permanent address :
3. Present Address :
4. Type of residence :
5. Gender (Male/ Female/ Transgender) :
6. Age :
7. Category (General/SC/ST/OBC/MBC/EBC/BCM) :
8. Educational Qualification :
9. Details of other members in the family :
10. Mobile No. :
11. Bank account No. if any, with name of bank :
12. Aadhaar No. :
13. Any other ID card with type and number :
14. Details of Parents :

Photo

II. Details of Vending Zones

15. Name of location/Road/Street :
16. Name of Ward :
17. Ward No. :
18. Ownership of vending zone/area :
19. Importance of vending zone/area :
20. Land mark to identify :
21. Type of vending zone
(as observed during the interview) :

III. Nature of vending

22. Area used for vending in Sq Feet (avg.) :
23. Time (in months) from when vending is
being done in this location :
24. Nature / means of vending :
25. Nature of Items being sold :
26. Time of vending in hours (from-to) :
27. Nature of vending (change in vending location
daily/weekly/monthly) :
28. Type of vending (Seasonal or throughout the year) :
29. If seasonal, specify the period (in months)
since vending is being done :
30. Type of ownership :
31. No. of persons employed / Number of
members in the enterprise :

IV. Other details

32. Food safety license obtained or not :
33. Loan if any :
34. If loan has been availed specify the source of loan :
35. Total capital investment (in rupees) :
36. Adequate livelihood generated from street vending :
37. Average Daily Income (in Rs) :

8

DAY-NULM

FORM -II
[See Sub-clause (1) Clause 4]

Space for
ULB Logo

Name of Urban Local Body

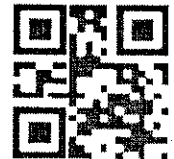
CERTIFICATE OF VENDING

[As per Section 4(1) of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014]

Certificate/Registration No:

Name :
S/D/W/H of :
DoB / Age :
Sex : Male/Female/Other

Space for
Photograph of
street vendor and
spouse/dependent
child (involved
in vending with
vendor)



Category of Vending : Mobile _ Stationary _ Any Other (Pls specify) ____
Nature/Product of Vending :
Site / Place of Vending :
Vending Days : Mon[] Tues[] Wed[] Thurs[] Fri[] Sat[] Sun[]/All Days[]
Timing of Vending : From AM/PM To AM/PM

Details of Family Members:

(i) Name..... Age..... Relation.....
(ii) Name..... Age..... Relation.....

Date of Issue.....



SIGNATURE/THUMB IMPRESSION
OF STREET VENDOR

SIGNATURE & STAMP
OF ISSUING AUTHORITY

***Terms & Conditions of Vending**

Validity of Certificate of Vending (CoV): From / / ... To / /

2. This CoV is issued based on request & must be produced on demand.
3. In case the street vendor to whom the CoV has been allocated suffers from any permanent disability, prolong illness or dies, then the certificate is valid for one of the family members in the following order of priority:
 - i. spouse of the street vendor
 - ii. dependent child of the street vendor, age as specified in state schemes
4. Other than the above conditions at point (3), this CoV is non-transferable and the place specified in the CoV cannot be rented out to any other person.
5. Location/Space and CoV allocated is temporary in nature not having permanent rights.
6. The vendor shall not construct any permanent structure in allocated spaces.
7. The vendor shall not obstruct free movement of pedestrians and traffic.
8. The vendor shall maintain and upkeep the site allocated and dispose of their waste in appropriate dustbins.
9. The vendor shall not vend in any place other than the place mentioned in the CoV.
10. The vendor shall not cause loss to any public property.
11. The vendor shall pay rent/fee for the allotted site on first week of each month to the concerned local authority @ rate of Rs..... (as specified in the state scheme/ULB bye-laws).
12. The vendor shall carry out his vending during the time mentioned in the CoV.
13. The Urban Local Body reserves the rights to relocate the street vendor(s) to other locations under exceptional circumstances in the greater interest of the public.
14. The issuing authority may impose any other conditions in the interest of the public having regard to the category and nature of vending of street vendor
15. The vendor shall renew the CoV, as specified in the state schemes, by depositing a fee of Rs..... to the issuing authority.
16. Loss of the CoV must be reported to the nearest police station and issuing authority.
17. Vending will not be permitted in No Vending Zone.
18. If the street vendor to whom the CoV has been issued violates any of the conditions of thereof or any other terms and conditions specified in the rules or schemes of the state/UT for the purpose of regulating street vending, then the issuing authority, after giving an opportunity of hearing, cancel the CoV or suspend the same in such manner as specified in the scheme of the state and for such period as it deems fit.
19. The vendor should ensure, the prohibited articles, and other low quality products are not to be sold
20. The Vendor Shall abide by the trade related statutory laws especially for trading food article.

FORM – III
[see clause 4(2)]

Application for grant of Vending Certificate

From

Thiru/ Tmt/ Selvi.
S/o Thiru.
.....

Affix passport
size
photograph

To

The Chairperson,
Town Vending Committee,
.....Municipality/ Town Panchayat

Sir,

Sub: Grant of Certificate of Vending – Requested – Regarding.

I wish to so street vending business of Within the limit of the
..... Municipality/ Town Panchayat.

I request you to grant me a certificate of Vending for doing the above business in the
place or location designated by the Municipality. I furnish the relevant details as follows:-

1. Name
2. Residential address (address proof to be attached – Voter ID/ Family Card/ Aadhar Card No.)
3. Date of Birth/ Age
4. Personal identification marks
5. Other identification details of vendor,
6. Nature of business
7. Location of business
8. Details of Legal-heirs
9. Other particulars, if any
10. Payment of vending fess (for grant of certificate of street vending)

Signature of the applicant

FORM – IV
[See clause 5]

Details of Family

1. Name of the Street Vendor :
2. Name of Father/Husband :
3. Residential Address :
4. Date of birth :
5. Details of the members of family as on :

| Sl. No | Names of the members of Family | Male/ Female | Date of birth | Relationship | Marital status | Remarks |
|--------|--------------------------------|--------------|---------------|--------------|----------------|---------|
| (1) | (2) | | (3) | (4) | (5) | (6) |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| 10. | | | | | | |

I hereby undertake to keep the above particulars up-to-date to the knowledge of
Town Vending Committee

Signature of the Street Vendor

Place :
Date :

FORM - V

[See Clause 7]

Samples of Card

Card will display
DAY-NULM
logo

Card will display
ULB logo

DAY-NULM
Deendayal Antyodaya Yojana National Urban Livelihoods Mission

State
Logo

Unique ID of vendor:

Aadhar Card:

SURENDRA SHARMA

Gender :
Date of Birth :
Father/Husband Name :
Place of Vending :
Vending Product :
Ward Name & Number/Zone :
Address (Residence) :
Present :
Permanent :
Mobile Number :
Valid Upto :

Name, Signature/
Thumb impression

Authorised signatory

Vertical Sample

DAY-NULM
Deendayal Antyodaya Yojana National Urban Livelihoods Mission

State
Logo

Unique ID of vendor:

Aadhar Card:

SURENDRA SHARMA

Gender :
Date of Birth :
Father/Husband Name :
Place of Vending :
Vending Product :
Ward Name & Number/Zone :
Address (Residence) :
Present :
Permanent :
Mobile Number :
Valid Upto :

Name, Signature/
Thumb impression

Authorised signatory

Horizontal Sample

Information to be captured in SMART ID Card Chip/QR Code/Bar

1. Name of Vendor
2. Age
3. Gender
4. Son/Daughter/Wife/Husband of
5. Address (Present) & (Permanent)
6. Mobile Number/Telephone
7. Aadhar number (Optional)
8. Type of Vending/Business:
9. Category of Vendor: Mobile/Stationary
10. Site/Place of Vending:
11. Vending Zone
12. GPS Code, Geo Fence Activity
13. Certificate of Vending No:/Registration No:
14. Validity of ID Card:
15. Date of Issue:
16. Details of Family members above 14 years:
17. Photograph with Signature/Thumb Impression

Information to be displayed on the SMART Card

1. Name of Vendor
2. Age & Gender
3. Address (Present)
4. Mobile Number/Telephone
5. Type of Vending/Business:
6. Site/Place of Vending:
7. Vending Zone
8. Certificate of Vending No:/Registration No:
9. Date of Issue:
10. Photograph with Signature/Thumb Impression